

# Commission Disbursement & Wire Instructions

## For the Agent

### Equity Agent Information

Agent Name: \_\_\_\_\_

▶ Representing:  Buyer  Seller

Contact Phone: \_\_\_\_\_

### Transaction Information

Client Name: \_\_\_\_\_

Full Property Address: \_\_\_\_\_

Under Contract Date: \_\_\_\_\_

Closing Date: \_\_\_\_\_

Earnest Money Held At: \_\_\_\_\_

Final Sales Price: \_\_\_\_\_

### Co-op Agent Information

Agent Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

**important**

This document is to be **delivered by the Equity Agent to Title/Attorney/Escrow (Paying Entity)**.

**The Paying Entity is to follow the three step instructions on the right side** of this form (For Title/Attorney/Escrow).

**The Equity Agent is to fill out the left side** of this form (For the Agent) and submit the completed document with each packet type (Buying, Listing, and Under Contract). Please note that this form should be started in the Listing packet and carried over to the Under Contract packet.

### Notes:

## For Title/Attorney/Escrow

For all Equity Real Estate Companies.

e.g., \$7,000 + \$60  
for the Document  
Storage & Access  
Fee = \$7,060.00

(Commission + Fees)

### Step 1. Provide the Wire Details

Total Wire Amount Sent: \$ \_\_\_\_\_

Wire Date: \_\_\_\_\_

Sending Bank Name: \_\_\_\_\_

Title/Attorney/Escrow Rep.: \_\_\_\_\_

Title/Attorney/Escrow Company: \_\_\_\_\_

Title/Attorney/Escrow Phone: \_\_\_\_\_

### Step 2. Send the wire using this info...

#### Financial Institution

U.S. Bank

800 Fort Union Blvd. Midvale, UT 84047

**Bank ABA Routing Number:**

**124302150**

#### Beneficiary

Equity California Real Estate

1218 E. 7800 So. Ste 150, Sandy, UT 84094

**Account Number:**

**153154107186**

Please include the following in the Special Instructions/Memo section of the wire:

**AGENT'S NAME & PROPERTY ADDRESS**

### Step 3. After the Wire is Sent

Email a copy of the...

1. Final **HUDS/CD/Settlement Statements**
2. **THIS COMPLETED** form

And the **Bank-Issued Wire Confirmation**

3. in a **single email** to the following email addresses:

Equity Payroll Admin Email Address

Equity Agent Email Address

Thank you for your cooperation.

**Equity**

CALIFORNIA REAL ESTATE

