



IMLS violation chart

Violations - Level 1	1st Offense	2nd	3rd
Failure to Report Status Changes by the Next Business Day	\$100		
Failure to Report Sold by the Next Business Day	\$100		
No Front Photo within 1 Business Day – Residential Class Only (Excludes To Be Built and Under Construction Listings)	\$100 if not corrected		
Failure to Update Proposed Closing Date	\$100 if not corrected		
Property Class Duplication (ie. same property listed in Residential and Residential w/Acreage)	\$100 and correction by IMLS		
Photos containing contact or marketing information	\$100 and correction by IMLS		
Contact or Personal Marketing Information in Public Remarks	\$100 and correction by IMLS		
Branded Virtual Tour in Unbranded Virtual Tour Field	\$100 and correction by IMLS		
Third Party Marketing in any field except Agent Remarks	\$100 and correction by IMLS		
Inaccurate Information on Listings	\$100 and correction by IMLS		
Manipulating Listing Data to Avoid CDOM or Property History	\$100 and correction by IMLS	\$250	\$500
Cancelling and Relisting as "New" in under 30 days (same office)	\$100 and correction by IMLS	\$250	\$500
Distributing IMLS Confidential Information (defined in section 12.3 of IMLS Rules & Regs)	\$100	\$250	\$500
Failure to Submit Terms of Contingencies	\$100		
Using another agent's or office's photos, digital images, virtual tours or sketches to promote a new/ active listing without written permission.	\$100		
Not following showing instructions	\$100		
Changing or removing listing information upon a status change.	\$100	\$250	\$500
Mentions of concessions, credits, incentives or similar comments in public remarks or photos.	\$100 and correction by IMLS		
Violations - Level 2			
Inappropriate or Unprofessional Use of Remarks	\$250 and correction by IMLS		
Violations - Level 3			
Showing a Coming Soon or Temporarily off Market Property	\$500	\$750	\$1,000
Publicly marketing/showing an Office Exclusive outside the brokerage	\$500	\$750	\$1,000
Publicly marketing a listing not in the MLS	\$500	\$750	\$1,000
Failure to Enter New Listings by the Next Business Day after marketing	\$500	\$750	\$1,000
Failure to submit IMLS Status Disclosure Form when required.	\$500	\$750	\$1,000
Reporting Inaccurate Sales Price	\$500 and correction by IMLS		
Cancelling, Withdrawing or Expiring a Sold Listing	\$500 and correction by IMLS		
Failing to Receive Paperwork to Justify Sold Price 45% above or below Original Price in 3 Business Days	\$500		
Unauthorized Use of IMLS Waiver (agent/broker)	\$500 and broker assessed \$100/quarter for agent		
Unauthorized Use of IMLS (assistant)	\$500		
Unauthorized Use of Lockbox Key	\$500		
Exporting IMLS Data for Unauthorized Use	\$500		
Violation of IDX Rules	\$500		
Violations - Level 4			
Sharing User Name and Password	\$5000 and 3 month suspension		
Discussing compensation, commission, or making references to these topics in any field within the MLS	\$1,000	\$2,000	\$4,000

Violation chart