

# Equity Northwest Real Estate Fees Disclosure

At Equity Northwest Real Estate, we will require a \$60 monthly Office Administration Fee to be paid by each agent. If you become an agent after the 1st of the month, we will pro-rate your Office Administration Fee to your join date.

I, \_\_\_\_\_ (Agent Name) expressly authorize Four Leaf Concepts, LLC to charge the credit card indicated in this authorization form to the terms outlined above. Monthly payments will be debited by the 15th of each month. I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify the business in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. I hereby certify that I am an authorized user of this credit card, and will not dispute the scheduled payments with my credit card company provided the transactions correspond to the terms indicated in this authorization form.

\* Please note: Any declined cards will be re-run by the next business day.

\* For credit card updates, any outstanding balance referenced above will be charged upon receipt. Monthly billings will resume for all future monthly fees as noted above.

\* If payment is not received by the end of the month, a 5% late fee will be assessed to any outstanding balance.

Check this box if you prefer not to share your credit card information and would like to be invoiced via email monthly to pay your bill online.

Card Holder (Agent) Name: \_\_\_\_\_

Credit Card Account Number: \_\_\_\_\_

Type:  Visa  MC  AMEX  Discover Exp: \_\_\_/\_\_\_ CVV: \_\_\_\_\_

Billing Street Address: \_\_\_\_\_

Billing City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
Agent Signature

\_\_\_\_\_  
Date

